



MINUTES
Council Work Session
February 10, 2022 - 6:00 pm
South Congaree Town Hall
119 West Berry Rd.
West Columbia, SC 29172

Members in Attendance: Mayor Cindy Campbell, Mayor Pro-Tem Mechelle Mabry and Councilman Jim Drennan; Council members Brian Jackson and Bobby Porter joined during executive session.

The public was duly notified of the date, time, and place of this meeting.

I. Call to Order

Mayor Campbell called the meeting to order at 6:02 PM.

A quorum was present.

Mayor Campbell led in the Pledge of Allegiance and gave the Invocation.

Council, on the motion of Mayor Campbell, seconded by Councilman Drennan, voted unanimously to enter into executive session.

II. Executive Session

A. Section 30-4-70 (a) (1)

Discussion of employment, compensation, demotion, discipline, or release of an employee.

Personnel matter(s): Town Clerk

Council, on the motion of Mayor Campbell, seconded by Councilman Jackson, voted unanimously to reconvene at 7:51 p.m. in the public session.

III. Items for Discussion

Zoning Administrator

Mayor Campbell stated that as of February 9, 2022, Lexington County officially began issuing building permits and performing the required inspections within the town. Per Town Ordinance, a building permit cannot be issued until the town approves a Zoning Permit (if necessary) for a new building project, expansion, etc. Mayor Campbell advised that she contacted Mr. Gregory Sprouse, Central Midlands Council of Governments, to request assistance with the reviewing of zoning permits. Mr. Sprouse has agreed to review completed zoning permit applications, plans, etc. before approval of zoning permit by the town. A draft Zoning Permit Application was presented to Council for review and approval. Council discussed corrections that were needed and Mayor Pro Tem Mabry will advise Ms. Hallie McGee of the revisions to be made. Council agreed that Ms. McGee will sign off on the zoning permits after Mr. Sprouse's review and approval.

Employee Handbook

Mayor Pro Tem Mabry led Council through the Town's Employee Handbook. Revisions and changes were discussed in detail. Mayor Pro Tem Mabry advised the updates will bring the Town's handbook more in line with the template that the MASC provides as a guide for municipalities.

Council agreed to postpone the remaining discussion items until the March Work Session.

H-Tax Projects

American Rescue Plan

Insurance Premiums

2021-22 Budget Amendments


2022-23 Budget

IV. Citizens Comments

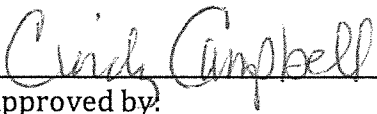
No comments were made.

V. Adjournment

Council, on the motion of Mayor Campbell, seconded by Councilman Drennan, voted unanimously to adjourn the meeting at 11:08 p.m.



Attested by:



Approved by:
Cindy Campbell,
Mayor

3.15.2022

Date Approved