



MINUTES

**Special Council Meeting for Budget
Wednesday, July 2, 2025, 6:00 PM
Immediately following the Budget Public Hearing
South Congaree Town Hall, Council Chambers
119 West Berry Rd., West Columbia, SC 29172**

COUNCIL PRESENT:

Cindy Campbell, Mayor
Kitty Spires, Mayor Pro Tem
Debbie McIver
Dwayne Prosser

COUNCIL ABSENT:

Brian Jackson (Arrived at 6:05 PM)

STAFF AND OTHERS PRESENT:

Steven Jonas, Police Chief
Crystal Bouknight, Town Administrator
Kelli Ricard, Town Clerk

MEDIA NOTIFICATION:

The agenda was posted at Town Hall and The State, Free Times, Lexington County Chronicle, Cayce-West Columbia News, The Columbia Star, COLADaily.com, radio, and television stations were all notified by email on June 30, 2025. A legal ad announced the Public Hearing in The State Newspaper on June 16, 2025.

I. Call to Order.

Mayor Campbell called the meeting to order at 6:00 PM. A quorum was present.

II. Second Reading Fiscal Budget Ordinance 2025-26-01: Fiscal Budget

An Ordinance for the Town of South Congaree, South Carolina, for the Establishment of a Municipal Budget for the Fiscal Year 2025-2026; and all other Matters Related Thereto

Mayor Campbell entertained a motion to approve the Second Reading of Ordinance 2025-26-01: Fiscal Budget; an Ordinance for the Town of South Congaree, South Carolina, for the Establishment of a Municipal Budget for the Fiscal Year 2025-2026; and all other Matters Related Thereto. Council Member Prosser made a motion, and Mayor Pro Tem Spires seconded the motion.

2025-2026 Proposed Balanced Operating budget is as follows:

Total Projected Revenues: \$1,642,423.00

Total Projected Expenditures: \$1,642,423.00

The motion passed unanimously.

III. Consideration to Appoint Kelli Ricard, Town of South Congaree Town Clerk

Mayor Campbell entertained a motion to appoint Kelli Ricard as Town Clerk, as per South Congaree ordinance Title 3, Chapter 30, Section 40. The Town Council shall appoint a Clerk. Mayor Pro Tem Spires made a motion, and Council Member McIver seconded.

The motion passed unanimously.

IV. Public Comments

Mayor Campbell asked if there were comments from the public, and there were none. Council Member Prosser asked the Mayor to recognize the new Town Administrative Staff. The Mayor recognized Ms. Bouknight, Ms. Ricard, and the Human Resources/Deputy Clerk, Ms. Susan Battles, who would begin on the following Monday.

V. Adjournment

Mayor Campbell entertained a motion to adjourn. Council Member Prosser seconded. The meeting adjourned at 6:06 PM.

The motion passed unanimously.

Kelli Ricard

Kelli Ricard, Town Clerk

Cindy Campbell

Cindy Campbell, Mayor

Date Approved: 8.19.25