

Job Title

Chief of Police (Working)

Organization

Town of South Congaree

Category

Police

Employee Status

Full Time

Position Hours

Varies

Job Duties

Oversee and direct all activities, programs, personnel, and strategies of the Police Department, which includes the duty to ensure a positive attitude within the department and provide motivation and guidance to subordinates. Demonstrate initiative and keep abreast of current trends, practices, and programs by participating in career and professional development. Analyze daily department operations and activities to identify and resolve areas of inefficiency and admin/operational concerns. Plan, organize & implement programs of law enforcement, traffic control, criminal investigation, E.D.R.

Job Duties 2

This is a "working Chief", you will be required to patrol and conduct all aspects of patrolman duties as Chief. Assess and meet the law enforcement needs of the community through organization of forces, workforce deployment, equipment uses, and community relations programs. Develop, implement, and review department policies, procedures, and standards. Remain current with Federal, State, and local laws and adapt existing policies to changing laws and regulations. Perform budget management activities and formulate long range department plans. Prepare and submit a timely departmental budget.

Job Duties 3

Monitor and approve departmental purchase orders and expenditures. Oversee creation and management of departmental budget. Oversee creation and management of departmental budget. Oversee procurement of new equipment, including researching innovative procedures and equipment to advance the efficiency and ability of the department. Directs maintenance and safekeeping of physical evidence, stolen property, abandoned property and other items falling into the custody of the Police Department. Supervise, plan, and coordinate the work of assigned staff. (See attachment on town website for full list)

Qualifications

Must be a United States citizen or a lawful permanent resident of the United States who has been in the United States legally for 5 years and has legal authorization to work in the United States.

Qualifications 2

South Carolina Class I Police Officer Certification
Graduation from an accredited college or university with a minimum of an Associate's degree in Criminal Justice, Criminology, Forensics or any field related to Law Enforcement/Legal.

Qualifications 3

Ten (10) years of progressively responsible law enforcement experience; three (3) years of which must have been in a supervisory capacity in the position of Sergeant or higher in a department of comparable size and complexity.

Pay Info

Salary \$75,000 firm. Competitive benefits package.
Paid Holidays.
Bilingual a Plus

How to Apply

To Apply:

- To be emailed an application please Email: townclerk@southcongaree.org (Subject Line: Chief of Police)
- Print an Employment packet from the town website at:

<https://www.townofsouthcongaree.org/copy-of-contact-us>

Return completed application, and Resume by email to
townclerk@southcongaree.org

Application can be located at the following link:

<https://www.townofsouthcongaree.org/copy-of-contact-us>

Deadline

06/30/2024

Equal Opportunity Employer Statement

The Town of South Congaree does not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need."

Primary Contact

Kerri Charlton

Primary Contact Email

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