

**Notice of Public Hearing
of the Town of South Congaree**

The **Town of South Congaree** will hold a public hearing on **June 16, 2026**, at 6:00 p.m. to adopt its budget for fiscal year **2026-2027**. The public hearing will be held at the **Town of South Congaree Council Chambers located at 119 West Berry Road, West Columbia, SC 29172**. As required by Section 6-1-80 of the South Carolina Code, the following is provided:

2025-2026 Operating Budget

Total Revenues: \$ 1,642,423

Total Expenditures: \$ 1,642,423

2026-2027 Proposed Operating Budget

Total Projected Revenues: \$1,296,187.75


Total Projected Expenditures: \$1,296,187.75

Proposed estimated percentage change in estimated operating budgets between 2025-2026 and 2026-2027 is a decrease of 21%.

Town of South Congaree

June 16, 2026

Ordinance 2026-04

	REQUEST FOR COUNCIL ACTION Town of South Congaree, South Carolina To: Mayor and Members of Town Council From: Crystal Bouknight, Town Administrator	Date May 19, 2026
<input type="checkbox"/> Ordinance/First Reading <input checked="" type="checkbox"/> Ordinance/Second Reading <input type="checkbox"/> Resolution/First & Final Reading		
Agenda Date Requested: June 16, 2026		
Ordinance Caption: ORD#2026-04		
An Ordinance of the Town of South Congaree, South Carolina, to levy taxes and establish a municipal budget for the fiscal year beginning July 1, 2026, and ending June 30, 2027, as amended, and other matters related thereto.		
Summary Background:		
An Ordinance of the Town of South Congaree, South Carolina, to levy taxes and establish a municipal budget for the fiscal year beginning July 1, 2026, and ending June 30, 2027, as amended, and other matters related thereto.		
Impact If Denied:		
No Fiscal Year budget to execute upon.		
Impact If Approved:		
Town will execute accordingly upon approved budget.		
Financial Impact:		
N/A		

SECOND READING VERSION

ORDINANCE 2026-04

OF THE TOWN OF SOUTH CONGAREE, SOUTH CAROLINA TO LEVY TAXES AND ESTABLISH A MUNICIPAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027, AS AMENDED, AND OTHER MATTERS RELATED THERETO.

The Town Council of the Town of South Congaree (the “*Council*”), the governing body of the Town of South Congaree, South Carolina (the “*Town*”), has made the following findings of fact:

(A) Pursuant to Section 5-11-40 of the South Carolina Code of Laws of South Carolina 1976, as amended (the “*Code*”), each year Council shall adopt an annual budget and capital program for the upcoming fiscal year.

(B) The Town Administrator has prepared and presented such a proposed budget for the consideration of the Council providing for the operating and capital expenditures of the Town and the payment of debt service for the fiscal year beginning July 1, 2026 and ending June 30, 2027 (“*FYE 2027*”).

(C) Pursuant to the requirements of Sections 6-1-80 of the Code, a public hearing before the Council was conducted on June 16, 2026 (the “*Public Hearing*”), on the matter of the adoption of the Town’s proposed budget whereby both proponents and opponents of the adoption of the budget were given the opportunity to be heard. Advertisement of budget was May 31, 2026.

(D) The Council, after due deliberation and consideration, has determined that in order to continue to provide the funds necessary for the operating and capital expenditures of the Town and the payment of debt service for FYE 2027, it is necessary to adopt the Town of South Congaree, South Carolina, Fiscal Budget 2026-2027, (the “*FYE 2027 Budget*”), making appropriations for such purposes, as set forth herein and as amended at the Council’s regularly called meeting June 16, 2026, and as directed therein during first reading, May 19, 2026, and provide for the levy and collection of such taxes, fees, and other charges as are set forth herein.

NOW, THEREFORE, BEING DULY ASSEMBLED, BE IT ORDAINED BY THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF SOUTH CONGAREE AS FOLLOWS:

Section 1. Adoption of Budget and Appropriations; Supplemental Appropriation. The Council hereby appropriates the funds for the purposes and in the amounts set forth in the FYE 2027 Budget. Any funds received during the fiscal year as a result of new grants awarded to the Town and any increases in the appropriation of fund balances for grants from the Town or appropriations of fund balances for capital projects approved by motion or resolution of the Council shall increase the amounts set forth in the FYE 2027 Budget and shall not require a supplemental budget ordinance.

Section 2. *Establishment of Fee Schedules.* The schedules setting forth various fees, user charges, penalties, and other charges of the Town, as set forth in Ordinance and as otherwise set forth in the Code of Ordinances of the Town of South Congaree, are hereby affirmed and incorporated herein by reference.

Section 3. *FYE 2026-27 Encumbrances and Fund Balances; Grants and Multi-Year Appropriations.*

(a) Encumbrances in each fund of the Town established under the Town of South Congaree, South Carolina, Fiscal Budget 2026-2027 (the “***FYE 2027 Budget***”) as of June 30, 2027, representing obligations made against appropriations of the FYE 2027 Budget outstanding as of that date are hereby re-appropriated for such purposes, and such appropriations shall be distributed to the budgetary accounts from which such encumbrances will be satisfied during the FYE 2027.

(b) Any unencumbered balance remaining in any fund established under the FYE 2027 Budget is hereby made available for appropriations made under the FYE 2027 Budget within the same fund, subject to the provisions of Section 7 hereof regarding budget amendments.

(c) Appropriations under any budget for grants, the authorization for which extends beyond the end of the then-current fiscal year shall not lapse at the end of such fiscal year. Any such grant authorization remaining at the end of such fiscal year shall be re-appropriated pursuant to the conditions of the respective grant agreements.

(d) Receipt and Appropriations of grant fund totaling up to \$10,000.00 under any budget for grants, hereby authorizing the Town Administrator the authorization to receive and/or accept grant funds made to the Town also giving the authority to expend said funds through the Fiscal Year 2027 and shall lapse at the end of such fiscal year. Any such grant authorization remaining at the end of such fiscal year shall be re-appropriated pursuant to the conditions of the respective grant agreements.

Section 4. *Administration of the FYE 2027 Budget.* The Town Administrator of the Town (the “***Town Administrator***”), or the designee of the Town Administrator, is authorized to transfer any sum from one budget line item to another or from one department or division to another as is necessary to achieve the goals of the FYE 2027 Budget, provided that no such transfer shall be made from one fund to another fund so as to increase the total appropriated amount within any such fund. No such transfer shall be made that conflicts with any existing Bond ordinance, state statute, or any financial policies of the Town as adopted by the Council. Any changes or amendments to the FYE 2027 Budget that alter the total appropriated amount within any fund must be approved by the Council.

Section 5. *Rate of Expenditures.* The Town Administrator shall control the rate of expenditure within the FYE 2027 Budget so as not to exceed the amount of funds available at any given time.

Section 6. *Receipts Above Anticipated Revenues.* Receipts from taxes, fees or other revenue streams or sources received by the Town in addition to or in excess of, those set forth in the FYE 2027 Budget which are in excess of the amounts anticipated may be expended (i) as directed by the revenue source, or (ii) for any purposes related to the service that generated such receipts. The receipt of unbudgeted funds in excess of \$10,000 received from the sale of real or personal property or rents; received as contributions or donations; or generated through special events shall be reported to the Council at its next regularly scheduled meeting.

Section 7. *Severability.* If any section, subsection, sentence, clause or phrase of this Ordinance or the FYE 2027 Budget approved hereby is, for any reason, held or determined to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance or the FYE 2026 Budget, as applicable.

Section 8. *Repealed; Effective Date.* All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict or inconsistency. This Ordinance shall take effect immediately upon its enactment by the Council.

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DONE AND ENACTED IN COUNCIL ASSEMBLED, this 16th day of June 2026.

**TOWN OF SOUTH CONGAREE,
SOUTH CAROLINA**

[SEAL]



Kitty Spires, Mayor Pro Tem
Presiding Officer
Town of South Congaree

ATTEST:



Kelli Ricard, Town Clerk

First Reading: May 19, 2026

Second Reading: June 16, 2026



TOWN OF SOUTH CONGAREE, SC PROPOSED BUDGET FY 2026/2027

EXPENSES		Budget Expenses 2026-2027
600000	Personnel	
601000	Wages	
601100	Administration (fulltime)	\$ 254,661.47
601110	Police (to include Victims Advocate & SRO)	\$ 183,000.00
601650	Council Compensation	\$ 9,000.00
602000	Payroll Deductions	
602100	Retirement	\$82,000.00
603100	Health Insurance	\$59,000.00
603200	Dental Insurance	\$1,600.00
603300	Vision Insurance	\$300.00
604000	Payroll Taxes	
604100	FICA	\$ 6,500.00
604200	SUTA	\$ 325.00
604300	FICA - Social Security	\$ 27,000.00
604400	FUTA	\$100.00
610000	Professional Services	
611100	Auditor	\$ 1,600.00
611200	Judge	\$ 8,400.00
611300	Attorney	\$ 83,000.00
611350	Indigent Attorney	\$ 1,800.00
611400	IT Services	\$ 51,000.00
611500	CPA Services	\$ 36,000.00
611600	Judicial services -	\$ 7,100.00
611700	Professional services (Zoning Consultant, Clerk of Court)	\$ 39,000.00
621000	Insurances	
621100	TORT Liability Insurance	\$ 28,736.33
621200	Workers Comp June (Annual)	\$ 21,123.00
621300	Vehicle Insurance Auto Liability	\$ 7,609.00
621400	Bonding Insurance (CAN Surety)	\$ 460.50
621500	Automobile Comp & Collision	\$ 2,334.70
621600	Data Processing	\$ 439.50
621700	Building & Contents	\$ 2,486.15
621800	Inland Marine	\$ 760.37
630000	Repairs & Maintenance	
631100	Landscaping	\$ 36,225.00
631200	Janitorial	\$ 4,611.43
631300	Building repairs & maintenance	\$ 50,000.00
631400	Equipment repairs & maintenance	\$ 225.25
631500	Vehicle repairs & maintenance	\$ 5,518.76

631600 · Pest Control	\$	1,223.00
640000 Other Expenses	\$	1,425.78
641100 · Advertising	\$	1,617.37
642100 · Membership Dues	\$	2,133.59
642200 · Subscriptions/software licenses	\$	46,604.03
642300 SRO Expenses	\$	6,200.00
643100 · Radio communication	\$	4,100.00
643150 · Cellular Communications	\$	3,600.00
643160 · GPS Services		\$500.00
643200 Towing		\$350.00
644200 · Council projects	\$	380.83
645100 · Contributions	\$	-
646100 · Miscellaneous		\$17,247.39
646200 · Election costs	\$	-
646300 · Jury cost	\$	1,650.00
647100 · Event	\$	14,096.28
649000 Municipal Court		
649025 · Restitution	\$	-
649050 · Bond Refunds	\$	-
649100 · State Assessments	\$	79,437.50
650000 Supplies		
651100 · Office Supplies	\$	6,105.04
651200 · Equipment supplies	\$	9,257.52
651300 · Investigation supplies	\$	1,337.70
651400 · Uniforms	\$	4,000.00
651500 · Fuel	\$	13,900.61
651600 · Postage Pitney Bose	\$	3,118.85
651700 · Copier	\$	2,996.80
651800 · Janitorial Supplies	\$	204.00
660000 Utilities		
661100 · Water	\$	520.00
661200 · Electric & gas	\$	28,000.00
661300 · Internet	\$	5,000.00
661400 · Telephone	\$	1,700.00
661500 · Storm water	\$	2,240.00
670000 Training		
671000 · Training Other	\$	3,640.00
671100 · Meals	\$	980.00
671200 · Lodging	\$	2,700.00
671300 · Mileage	\$	1,500.00
671400 · Registration	\$	8,000.00
671500 Training/Parking	\$	200.00
680000 Fees		
681100 · Credit Card Fees	\$	605.00

681200 · Bank charges	\$	600.00
681300 · Interest & late fees	\$	150.00
681500 - DMV titling fees		\$250.00

690000	Capital Expenditures	
691100 · Equipment purchases > \$500		
698000 Uncategorized Expenses	\$	4,500.00
750000 Hospitality Tax Expense	\$	900.00
750100 Office Expense	\$	1,300.00

Total Expenses	\$	1,296,187.75
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TOWN OF SOUTH CONGAREE, SC PROPOSED BUDGET FY 2026/2027

INCOME	PROJECTED INCOME 2026-2027
401000 · Police fines	\$115,000.00
402200 Local Government Fund	\$60,000.00
402100 · Transportation Network Co (TNC)	\$530.00
403000 · Franchise fees	\$220,000.00
404000 · MASC	
404100 · MASC - Insurance Tax	\$235,000.00
404200 · MASC - Telecommunications Tax	\$2,000.00
404400 · MASC - Debt Setoff	\$5,800.00
405000 · License & permits	
405100 · Business license fees	\$185,000.00
405200 · Zoning/Work/Building Permits	\$3,500.00
405400 · Garage sale permits	\$100.00
407200 State Grants	\$1,750.29
408000 · Interest income LGIP	\$37,000.00
409000 · Other revenue	\$539.73
409100 · Internal Printing	\$178.25
409200 Accomodation Tax	\$291.63
409201 · Auction/Sales of Assets	\$210,000.00
409300 · SRO Salary	\$95,000.00
409600 · Contributions	\$0.00
409700 · Event/Festival Income	\$5,000.00
409999 · Miscellaneous Income	\$350.00
409400 Hospitality Tax-Revenue	\$118,847.85
409751 · Police Donations	\$300.00
Total Income	\$1,296,187.75