

SOUTH CAROLINA )  
LEXINGTON COUNTY ) AN ORDINANCE TO AMEND TITLE III, CHAPTER 31, SECTIONS 01 and  
TOWN OF SOUTH CONGAREE ) 02 OF THE TOWN OF SOUTH CONGAREE CODE OF ORDINANCES  
REGARDING THE TIME OF MEETINGS AND ORDER OF BUSINESS

**WHEREAS**, the Town Council of the Town of South Congaree, South Carolina ("Town"), has authority pursuant to the South Carolina Code Ann. §5-7-260 to enact, amend, and/or repeal ordinances affecting the governance of the Town; and

**WHEREAS**, on May 9, 2024, the Town Council amended Title III, Chapter 31, Section 01 of the Code of Ordinances pertaining to the time and date of regular meetings to include that Town Council shall meet on the second Tuesday of the month at 5:30 p.m. for Council work sessions; and

**WHEREAS**, on July 7, 2015, Town Council amended Title III, Chapter 31, Section 02 to establish the order of business for regular meeting as follows:

- (A) Invocation/pledge allegiance;
- (B) Reading of the minutes;
- (C) Reading of any petitions or communications;
- (D) Report from committees;
- (E) Business tabled or not concluded before;
- (F) New business;
- (G) Introduction of ordinances or resolutions;
- (H) Reports from town officers;
- (I) Miscellaneous business not included in proceedings;
- (J) Public comments; and
- (K) Executive session

**WHEREAS**, the Town Council finds it necessary to amend Title III, Chapter 31, Section 01 and 02 of the Code of Ordinances pertaining to the time and date of meetings and the order of business; and

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Council of the Town of South Congaree, South Carolina, in Council duly assembled, that Title III, Chapter 31, Section 01 and 02 of the Town of South Congaree Code of Ordinances are hereby amended to read as follows:

**1. Section 01 - Time and Date of Meetings**

- (A) The time and date of Council work sessions on the second Tuesday of the month shall be amended from 5:30 p.m. to 6:00 p.m. to maintain consistency with all Town meetings.

**2. Section 02 - Order of Business**

- (B) The order of business for Council meetings shall be as follows:

- 1) Call to Order / Determination of Quorum
- 2) Invocation / Pledge of Allegiance
- 3) Announcements and Communications by the Mayor
- 4) Presentations and Recognitions
- 5) Requests for Appearances / Citizen Comment Period
- 6) Approval of Minutes from Previous Meetings
- 7) Council Committee Reports
- 8) Unfinished Business
- 9) New Business
- 10) Adjournment

- (C) Council may adjourn to Executive Session at any point on the agenda following the Pledge of Allegiance and shall be conducted in accordance with S.C. Code Ann. §30-4-70.

(D) For purposes of this section, "Pledge of Allegiance" refers to the Pledge of Allegiance of the United States of America, as formally adopted by the U.S. Congress in 1942 and amended in 1954.

**NOW, THEREFORE, BE IT FURTHER ORDAINED**, that this ordinance shall become effective immediately upon its second reading adoption by the South Congaree Town Council.

Done and Ordained this 16th day of December, 2025.

ATTEST:

Kelli Ricard

Kelli Ricard, Town Clerk

Cindy Campbell

Cindy Campbell, Mayor

First Reading: November 18, 2025

Second Reading: December 16, 2025

Approved as to form:

[Signature]

Attorney