



COUNTY OF LEXINGTON

COMMUNITY DEVELOPMENT DEPARTMENT

212 South Lake Drive, Ste. 401, Lexington SC 29072 Phone: (803)785-8130 Fax: (803)785-5186

BUILDING INSPECTIONS & PERMITS DIVISION

Email: buildinginspections@lexingtoncounty.sc.gov

PLEASE NOTE: A permit cannot be issued or becomes null and void when the construction authorized by such permit would constitute a violation of recorded covenants or an encroachment on existing easements. – Please allow 10-15 business days to process application.

Submitted By: _____ Date: _____

CERTIFICATE OF OCCUPANCY if applicable will be sent to Applicants email of record

A. Project Info:

Property Address: _____ City: _____ Zip Code: _____

B. Description of Type of Work You Will Be Doing:

New Bldg: ☐ / Addition ☐ Renovation/Repair: ☐ / Relocate: ☐ / Single Family Dwelling: ☐ / Modular: ☐ /
Duplex: ☐ / Accessory Bldg: ☐ / Storage: ☐ / Agricultural: ☐

Check all Inspection Types That Apply: Temp Power Pole: ☐ / Footing and foundation (crawl space): ☐ / or
Mono-slab: ☐ / Plumbing Under-Slab: ☐ / Garage Slab: ☐ / Sheathing: ☐ / Rough-In: ☐ / Insulation: ☐ /
Provisional Power: ☐ / Gas test: ☐ - Natural Gas: ☐ - or Propane: ☐ / Final: ☐

Please provide a breakdown of the square footage (Finished & Unfinished):

Number of Floors: _____ Area of Each: 1st _____ 2nd _____ Basement: _____

Garage Area: _____ Room Over Garage : _____ Total Square Footage (excluding garage): _____

Ballpark figure of your cost in the Project: \$ _____

What Power Company will you be using?: _____ Septic# or Sewer Provider: _____

C. Contractor Info: -- Provide copy of LLR License & License Holder ID

Your Company/Contractor Name: _____ LICENSE # _____

Phone #: _____ E-Mail: _____

Address: _____ City: _____ State: _____ Zip Code: _____

D. Property Owner Info:

Property Owner: _____

Phone#: _____ E-Mail: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Documents Required for Residential Plan Review

1. Site/Plot Plan showing setbacks from property lines in feet and distances from any other structures on the lot.
2. Front, sides, and back elevations showing what is to be constructed.
3. Footing and foundation detail cut out showing exactly what is to be installed.
4. Foundation/ slab plan Layout. This is the footprint and shows dimensions. Can show dimensions here
5. Interior Floor plans and wall layouts showing all walls and fixtures to be installed. EX. Washer and sink locations etc. Include electrical meter and panel locations on new construction review or if relocating equipment.
6. Exterior wall detail and roof details if not using engineered trusses.
7. All stick framed structures need lumber dimensions and layouts on the plans to verify prior to install.
8. Fire rated wall and or soffit details if constructing within the 5' distance from lot line.
9. If septic, provide "Permit to Construct" from DHEC. If sewer, provide "Availability Letter" from provider.
10. Fill out Land Developments ESPCA form and submit if applicable.
11. If located near flood area, you may need an elevation survey.

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