



**COUNCIL PRESENT:**

Cindy Campbell, Mayor  
Kitty Spires, Mayor Pro Tem  
Debbie McIver  
Dwayne Prosser

**COUNCIL ABSENT:**

Brian Jackson

**STAFF AND OTHERS PRESENT:**

Lieutenant James Marchant, Police Department  
Joseph Dickey, Town Attorney  
Joe Gilchrist, Appointee for Zoning Board of Appeals

*The public was duly notified of the date, time, and place of the meeting.*

**I. Call to Order.**

Mayor Campbell called the meeting to order at 6:00 PM. A quorum was present.

Mayor Campbell led in the Pledge of Allegiance and Invocation.

This meeting complied with the public meeting notice and agenda requirements as per the Freedom of Information Act, S.C. Code 30-4-80, posting 24 hours in advance.

**II. Appointment to Fill a Vacancy on Zoning Board of Appeals**

Mayor Campbell entertained a motion to appoint Joe Gilchrist to the Zoning Board of Appeals. Mayor Pro Tem Spires made a motion; Council Member Prosser seconded the motion.

Mayor Campbell stated that Mr. Joe Gilchrist and his partner, Cindy, lived in the Congaree Downs subdivision of South Congaree. They had five children and six grandchildren who brought joy and purpose to their lives. Mr. Gilchrist moved to South Carolina in 2017 to be closer to family. He was employed with the National Federation of Independent Business and enjoyed working and being surrounded by family and friends. He was interested in giving back to the community and appreciated the opportunity to serve on the Zoning Board of Appeals.

The motion passed unanimously.

**III. First Reading: ORDINANCE TO ADOPT THE COMPREHENSIVE PLAN FOR THE TOWN OF SOUTH CONGAREE 2025, WHICH CONTAINS ALL ELEMENTS REQUIRED BY THE STATE OF SOUTH CAROLINA LOCAL GOVERNMENT PLANNING ENABLING ACT OF 1994 AS RECOMMENDED BY THE PLANNING COMMISSION; PURSUANT TO SC CODE SECTIONS 6-29-520(8)**

Mayor Campbell entertained a motion to table the first reading of the ordinance to adopt the Comprehensive Plan for the Town of South Congaree. Council Member McIver made a motion, and Mayor Pro Tem Spires seconded the motion.

The motion passed unanimously.

**IV. Public Comments**

There were no public comments.

**V. Adjourn to Executive Session**

Mayor Campbell made a motion to adjourn to executive session to discuss items listed on the agenda pursuant to (S.C. Code Ann. § 30-4-70 (A)(1)) and (S.C. Code Ann. § 30-4-70 (A)(2)). Mayor Pro Tem Spires seconded the motion. Council invited Attorney Joseph Dickey to join them and entered executive session at 6:07 PM.

- a. Discussion of personnel matters related to the Town Administrator, Town Clerk, Clerk of Court/Business License Administrator. (S.C. Code 30-4-70 (A)(1))
- b. Receipt of legal advice related to pending litigation matters and threatened claims. (S.C. Code 30-4-70(A)(2))

**VI. Reconvene to Regular Session**

Mayor Campbell stated no votes were taken during Executive Session and made a motion to adjourn Executive Session and reconvene to regular session. Council Member McIver seconded. Council reconvened to Regular Session at 8:40 PM.

The motion passed unanimously.

VII. **Upon returning to open session, action may be taken by Council regarding matters discussed in the Executive Session**  
Mayor Campbell entertained a motion for Council to move forward with hiring a Town Administrator as discussed in Executive Session. Mayor Pro Tem Spires made a motion, and Council Member McIver seconded the motion.

The motion passed unanimously.

Mayor Campbell entertained a motion to authorize the Town Attorney to try to resolve legal matters as discussed in Executive Session. Council Member Prosser made a motion, and Mayor Pro Tem Spires seconded the motion.

The motion passed unanimously.

VIII. **Adjournment**

Mayor Campbell made a motion to adjourn. Council Member Prosser seconded. The meeting adjourned at 8:42 PM.

The motion passed unanimously.

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Date Approved: 8.19.25

  
\_\_\_\_\_ Cindy Campbell, Mayor

\* A Clerk was not on staff or in attendance at the meeting. Minutes compiled based on notes provided by Mayor Cindy Campbell.