



## MINUTES

Work Session Meeting  
June 15, 2023, 6:30pm  
South Congaree Town Hall  
Council Chambers  
119 West Berry Rd.  
West Columbia, SC, 29172

**Members in Attendance:** Mayor Cindy Campbell, Mayor Pro-Tem Mechelle Mabry, Council Members Brian Jackson (Arrival 6:33 PM), Kitty Spires, and Jim Drennan  
**Also in Attendance:** Municipal Clerk Kerri Charlton

The public was duly notified of the date, time, and place of the meeting.

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**I. Call to Order.**

Mayor Campbell called the meeting to order at 6:30 PM. A quorum was present. Mayor Campbell led in the Pledge of Allegiance and the Invocation.

**II. A. Council Discussion and review.**

**Fiscal Year 2024 Budget 6:34-6:42 PM-** First reading will be on June 20, 2023, following regular council meeting agenda items. Mayor Pro-Tem Mechelle Mabry requested clarification on the "part-time" Clerk of Court position on the Budget. Councilwoman Kitty Spires responded; this is a part-time addition. The Full-time Clerk of Court position is included in the line item 10 Wages--Full-time ( Police, Municipal Clerk, Code). Mayor Pro-Tem Mechelle Mabry inquired about the recipient for "Contributions" on line 77. Discussion and decision will be decided at a later date. Councilman Drennan requests the review of Lexington County school district II payments for the SRO. Municipal Clerk Kerri Charlton is to contact Lex-Co for possible overpayments, prior to the next reading. Councilwoman Spires to verify Greene Finney Budget item in accounting for possible double payment of monthly services with the addition of \$1200.00 fee.

**B. IronLogix Upgrade Proposal 6:42-7:29 PM-**Presentation of three proposals from Mike Smith, IronLogix representative. A review and discussion were held over the different options to include phones, new software, Cloud storage with or without unlimited support. The contracts are a 36-month commitment. Tabled for Council review and future Agenda.

**C. Opening of Grounds keeping and Landscaping bids 2024-01-7:29-7:37 PM-** Council received three Landscaping Bids. Tabled for Council review and future Agenda.

1. H&H Landscaping, LLC-\$48,430 / plus \$12,800 for Additional Options
2. Prosperity Lawncare, LLC-\$25,150 / plus \$5,900 for Additional Options
3. CJ Tractor Service, LLC- \$37,700 / no Additional Options provided or quoted.

**D. DPI Printers 7:37-7:46 PM-** Council received an update on the status of the current printer's condition and contract. Town Clerk Kerri Charlton informed Council, the current DPI Printer is out of service contract, and parts are no longer available due to the Ten-year age of the system. Town Clerk Kerri Charlton was given permission to contact State entities to see who their printers are through. The council will discuss during workshops if a new BID package needs to be placed for the future printer contract.

**E. 2023 MASC Conference 7:46-8:08 PM-** Council, on the motion of Councilwoman Spires (8:04 pm) and amended by Pro-Tem Mabry (8:05 pm) was, seconded by Councilman Jackson (8:06 pm), to approve \$1025.00 dollars per person to attend. All those attending must send the completed application to the Town Clerk by Monday, June 19,2023 for processing.

**Motion carries at 8:08 pm-**

- Mayor Cindy Campbell-YEA
- Mayor Pro-Tem Mechelle Mabry- YEA
- Councilman Brian Jackson- YEA
- Councilman Jim Drennan-ABSTAIN
- Councilwoman Kitty Spires- YEA

**III. Executive Session Entered at 08:09 PM-** S.C. Code 30-4-70 (A) (1) Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, student, or a person regulated by a public body or the appointment of a person to a public body. (personnel)

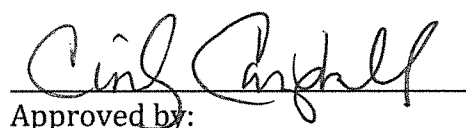
- Mayor Campbell made the motion to enter Executive Session at 8:09 PM, Motion seconded by Councilman Jackson
- Mayor Campbell made the motion to exit Executive Session at 8:39 PM, Motion seconded by Councilman Jackson.

**IV. Adjournment of Council Work Session:**

The council, on the motion of Mayor Campbell, seconded by Mayor Pro-Tem Mabry, voted unanimously to adjourn the meeting at 8:39 PM.



Attested by:  
Kerri Charlton,  
Municipal Clerk



Approved by:  
Cindy Campbell,  
Mayor

6.20, 2023  
Date Approved