



## **AGENDA**

**Special Called Council Meeting  
December 30, 2021 - 6:30 pm  
South Congaree Town Hall  
Council Chambers  
119 West Berry Rd.  
West Columbia, SC, 29172**

### **I. Call to Order**

- A. Pledge of Allegiance
- B. Invocation

### **II. Executive Session**

#### **A. Section 30-4-70 (a) (1)**

Discussion of employment, compensation, demotion, discipline, or release of an employee.

All employees.

**Upon returning to open session, action may be taken by Council regarding matters discussed in Executive Session.**

### **III. Adjournment**



**MINUTES**  
**Special Called**  
**Council Meeting**  
**December 30, 2021 6:30 pm**  
**South Congaree Town Hall**  
**Council Chambers**  
**119 West Berry Rd.**  
**West Columbia, SC, 29172**

**Members in Attendance: Mayor Cindy Campbell, Mayor Pro-Tem Mechelle Mabry and Council Members: Jim Drennan, Brian Jackson and Bobby Porter**

**The public was duly notified of the date, time and place of the meeting**

**I. Call to Order**

Mayor Campbell called the meeting to order at 6:32 PM  
Mayor Campbell led in the Pledge of Allegiance and gave Invocation

**II. Executive Session:**

A motion was made by Mayor Campbell and second by Councilman Porter to enter into executive session for the discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body. The motion was unanimously approved by voice vote.

A motion was made by Councilman Jackson and seconded by to come out of executive session and enter back into regular session. No votes were taken during executive session.

Councilman Drennan made a motion to classify Ms. Hallie McGee as a part time employee with first priority being Clerk of Court duties and second priority being the Town Clerk duties as specified and that Councilman Jackson will speak with Ms. McGee regarding her job duties and priorities as agreed.

Mayor Pro-Tem Mabry amended the motion to include 'working up to 40 hours' as a regular part-time employee.

Amended motion made to classify Ms. Hallie McGee as a regular part time employee working up to 40 hours per week with first priority being Clerk of Court and second priority as Town Clerk and for Councilman Jackson to speak with Ms. McGee regarding her job duties and priorities as needed. Councilman Jackson seconded the motion.

Councilman Porter requested a roll call vote be taken.

Councilman Porter	No
Councilman Drennan	Yes
Councilman Jackson	Yes
Mayor Pro-Tem Mabry	Yes
Mayor Campbell	Yes

The motion carried.

Councilman Jackson made a motion that we submit a formal request for assistance from Lexington County to assist with permitting and building inspections for a period of 90 days. Councilman Porter seconded the motion.

Councilman Porter	Yes
Councilman Drennan	Yes
Councilman Jackson	Yes
Mayor Pro-Tem Mabry	Yes
Mayor Campbell	Yes

The motion carried.

Mayor Pro-Tem Mabry volunteered to contact a temporary employment service and SC Department of Employment and Workforce to seek out temporary help during the interim until a Municipal Clerk is hired.

Councilman Jackson volunteered to speak with Marsha Harsey, Bookkeeper, regarding job duties.

Mayor Campbell will reach out to neighboring municipalities to request assistance with Clerk of Court duties.

Mayor Pro-Tem Mabry made a motion that a letter be mailed to Mrs. Dina Lusk, former Clerk of Court, advising that her resignation letter does not comply with the employee handbook and that she will not be paid for annual leave taken in lieu of a two week notice. Councilman Drennan seconded the motion.

Councilman Porter requested a roll call vote.

Councilman Porter	No
Councilman Drennan	Yes
Councilman Jackson	Yes
Mayor Pro-Tem Mabry	Yes
Mayor Campbell	Recused herself from the vote.

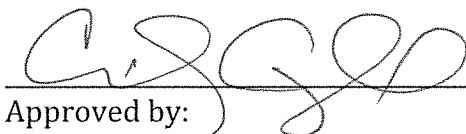
Mayor Pro-Tem Mabry requested that the American Rescue Plan Act be included on the next meeting agenda for Council to discuss.

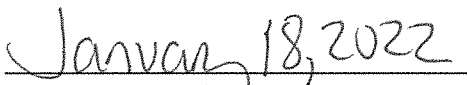
Mayor Pro-Tem Mabry requested the Employee Handbook be included on the next meeting agenda for Council to discuss. Mayor Pro-Tem Mabry volunteered to make the necessary updates and bring to the next meeting.

**III. Adjournment**

A motion was made by Councilman Jackson to adjourn the meeting at 8:45 PM, seconded by Councilman Drennan. The motion was approved by a unanimous voice vote of Council.

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Attested by:

  
\_\_\_\_\_  
Approved by:  
Cindy Campbell  
Mayor

  
\_\_\_\_\_  
Date Approved