



COUNCIL PRESENT:

Cindy Campbell, Mayor
Kitty Spires, Mayor Pro Tem
Debbie McIver
Dwayne Prosser

COUNCIL ABSENT:

Brian Jackson

STAFF AND OTHERS PRESENT:

Steven Jonas, Police Chief
Crystal Bouknight

The public was duly notified of the date, time, and place of the meeting.

I. Call to Order

Mayor Campbell called the meeting to order at 6:00 PM. A quorum was present.

Mayor Campbell led in the Pledge of Allegiance and Invocation.

This meeting complied with the public meeting notice and agenda requirements as per the Freedom of Information Act, S.C. Code 30-4-80, posting 24 hours in advance.

II. First Reading Fiscal Budget Ordinance 2025-26-01: Fiscal Budget

An Ordinance for the Town of South Congaree, South Carolina, for the Establishment of a Municipal Budget for the Fiscal Year 2025-2026; and all other Matters Related Thereto

Mayor Campbell entertained a motion to approve the First Reading of Ordinance 2025-26-01: Fiscal Budget; an Ordinance for the Town of South Congaree, South Carolina, for the Establishment of a Municipal Budget for the Fiscal Year 2025-2026; and all other Matters Related Thereto. Council Member McIver made a motion, and Mayor Pro Tem Spires seconded the motion. Mayor Campbell stated that the Public Hearing and second reading of the budget were scheduled for Wednesday, July 2, 2025, at 6:00 PM.

The motion passed unanimously.

III. Consideration to Appoint Crystal Bouknight as the Town of South Congaree Town Administrator with Appropriate Authority and Directives

Mayor Campbell stated, as per South Congaree Ordinance Section 1-30-30, the Town Council shall appoint a Town Administrator and fix his or her compensation. He or she shall be appointed solely based on his or her executive and administrative qualifications.

Section 1-30-35 states the Town Administrator shall relate to and communicate with the Town Council on any problems, situations, and conditions that arise concerning any department or activity of the town that, in the opinion of the Administrator, is of significance. At any time, the Town Council may inquire with the Town Administrator about all problems, situations, and conditions that arise concerning any department or activity of the Town. The Administrator has overall responsibility for prioritizing workloads and all requests from Council Members. If legitimate, they must be included in the overall workload. If the Administrator determines that the order/request requires approval by the entire Council, then it will be presented at the next scheduled meeting.

Mayor Campbell entertained a motion to appoint Crystal Bouknight as Town Administrator for the Town of South Congaree, with appropriate authority and directives as per Town Ordinance. Council Member McIver made a motion, and Mayor Pro Tem Spires seconded it.

The motion passed unanimously.

IV. Treasurer Appointment

Mayor Campbell entertained a motion to appoint Town Administrator Crystal Bouknight as Town Treasurer. Mayor Pro Tem Spires made a motion, and Council Member McIver seconded it.

The motion passed unanimously.

V. Public Comments

There were no public comments.

VI. Adjourn to Executive Session

Mayor Campbell made a motion to adjourn to executive session to discuss Receipt of Legal Advice Related to Pending Litigation Matters and Threatened Claims (S.C. Code 30-4-70 (A)(2)) and Discussion of Personnel and Contractual Matters (S.C. Code 30-4-70 (A)(1)) and (S.C. Code 30-4-70 (A)(2)). Council Member Mclver seconded. Council entered executive session at 6:07 PM.

VII. Reconvene to Regular Session

Mayor Campbell stated no votes were taken during Executive Session and made a motion to adjourn Executive Session and reconvene to regular session. Council Member Prosser seconded. Council reconvened to Regular Session at 6:51 PM.


The motion passed unanimously.

VIII. Adjournment

Mayor Campbell made a motion to adjourn. Council Member Prosser seconded. The meeting adjourned at 6:51 PM.

The motion passed unanimously.

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Cindy Campbell, Mayor

Date Approved: _____

8.19.25

* A Clerk was not on staff or in attendance at the meeting. Minutes compiled based on notes provided by Mayor Cindy Campbell.