

CODE ENFORCEMENT  
**COMPLAINT FORM**



119 West Berry Road · West Columbia, SC 29172 · Phone (803) 755- 2760 · Fax (803) 755- 0456

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**\*Required**

**\*Address of Violation:** \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

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**\*Type of Complaint:** (Check the category that best applies)

- |                       |               |                                 |                        |
|-----------------------|---------------|---------------------------------|------------------------|
| Garbage/ Debris       | Junk Vehicles | Zoning Violation                | Tall Grass/ Vegetation |
| Noise                 | Sign          | Abandoned Vehicle               | Sidewalk Obstruction   |
| RV Parking/ Occupancy |               | Dilapidated/ Dangerous Building | Other                  |

**\*Nature of Violation/ Complaint:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If Vehicle involved provide description:

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ License Plate \_\_\_\_\_

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**\*Citizen Reporting Complaint**

Name: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Do you wish to be contacted regarding this complaint?                      YES    or                      NO

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**Do not write below this line. For staff use only.**

Referred To:

Code Enforcement                      Police                      Zoning

Referred By \_\_\_\_\_                      Date Referred \_\_\_\_\_