

TOWN OF SOUTH CONGAREE  
119 West Berry Road  
West Columbia, SC 29172  
803-755-2760

---

## **MINUTES**

**Special Called Council Meeting**  
South Congaree Council Chambers  
Thursday, November 9, 2017  
6:30 P.M.

Members attending: Mayor Danny Jones, Council Members Leslie Gifford and Mechelle Mabry  
Members not in attendance: Mayor Pro-Tem Brian Jackson  
Also in attendance: Mrs. Kitty Spires

### **Call to Order**

#### **A. Invocation and Pledge of Allegiance**

Mayor Jones called the meeting to order at 6:44 p.m.  
Mayor Jones led the Pledge of Allegiance followed by the invocation.

### **Old Business**

#### **A. CDBG Grants**

Discussion on the next steps to move forward was led by Mrs. Kitty Spires. Mayor Jones gave words of encouragement and appreciation to Mrs. Spires on pursuing this program. Mayor Jones asked Mrs. Spires to take the lead and to inform council on how they can assist her with this project. Mrs. Spires gave the following action steps:

- Town Clerk Melody Murphy will compile and provide a list of the businesses and churches in town,
- Ms. Spires will reach out to the churches and citizens in the community along with past council members to begin forming a committee.

### **New Business**

#### **A. Employee Health Insurance options**

Council Member Mabry contacted an advisor with the State Blue Cross Blue Shield Health Plan for premium costs. She will meet with Mayor Jones to review and discuss the plan and report back to Council at the next meeting.

#### **B. Business License**

- Council Member Mabry revised the format of the Business License and Work Permit forms to reduce the errors in computing the fees.
- Mayor Jones asked Town Clerk Murphy to amend the current town ordinances to reflect the \$5.00 increase for a business license fee. This increase was voted on and approved by past council but was not codified in the ordinance. Council Member Mabry suggested that Ms. Murphy download the town's ordinance from American Legal online and save in a word format to make needed changes.

Mayor Jones made a motion to come off the agenda, Council Member Gifford second. The motion carried with full vote of Council.

- Mayor Jones informed Council that the town was without an Indigent Defense Attorney. Mayor Jones instructed Chief Shumpert and Clerk of Court Lusk to determine a way to move forward with court cases that may be affected. It was discussed to either post the position for bid or call to request quotes from three attorneys/firms. Once the decision is made between bid or quotes, Council Member Gifford will determine a date to proceed. Councilmember Gifford will also be checking the monies allocated for these positions.
- Mayor Jones discussed the upcoming election that will be held in April and ways to inform the community of the three (3) Council Member seats that will be open for election. 1 – Two (2) year seat vacated by the resignation of Council Member Jean Wilson and 2 – Four (4) year seats held by incumbents Mayor Pro-Tem Brian Jackson and Council Member Leslie Gifford.

## **Executive Session**

### **A. Personnel Matters**

A motion was made by Mayor Danny Jones to go into Executive Session for the discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee. The motion was second by Council Member Mabry. The motion passed with full vote of Council.

A motion was made to come out of executive session. No votes were taken during Executive

## **Adjournment**

There being no further business a motion was made by Council Member Gifford to adjourn, seconded by Council Member Mabry and carried with full vote of Council.

---

Danny Jones, Mayor

ATTEST:

---

Melody Murphy, Municipal Clerk