

**TOWN OF SOUTH CONGAREE**  
**MINUTES**  
**Regular Monthly Council Meeting**  
South Congaree Council Chambers  
Tuesday, December 19, 2017  
6:30 P.M.

Members attending: Mayor Danny Jones, Mayor Pro-Tem Brian Jackson, Leslie Gifford and Mechelle Mabry

Others attending: Police Chief Josh Shumpert and Events Coordinator Courtney Smith

**The public was duly notified of the date/place/time of the meeting.**

**A. Call to Order**

Mayor Jones called the meeting to order at 6:30 p.m.

Mayor Jones led the Pledge of Allegiance

Mayor Pro-Tem Jackson led the Invocation

**Old Business**

**A. Annexation**

Mayor Jones composed and read a letter addressed to Mr. Hillburn, the developer of the subdivision on Princeton Road. Mayor Pro-Tem Jackson made a motion to accept the letter, Council Member Gifford second the motion. The motion carried with a full vote of council. Mayor Jones instructed Council Member Mabry to e-mail the letter to Mr. Hillburn.

**B. Monthly Financials**

Council Member Mabry gave an update on the town's financials. In January, 2018, council will hold a mid-year budget review meeting. It was stated that business licenses will be mailed out in April, 2018. Rick Lattimore the Town's Building Inspector has requested a couple of changes be made to the letter to the business owners and to the application form. Council Member Mabry created a disbursement request form that will be utilized by all employees and council to better track and define non-invoiced expenditures.

**C. Reports**

**Courtney Smith, Events Coordinator**

- Ms. Smith stated that the Town's 2017 Christmas Parade was a success and well attended by the community. For accountability and efficiency, Ms. Smith requests the town create a PayPal account for future events. It was suggested that we focus additional funding on expanding our Fall Festival and Christmas Parade.
- Mayor Jones commented on how much he appreciated all of Courtney's hard work and gave her full reign of next year's events.

**Police Chief Josh Shumpert,**

- Chief Shumpert will attend the Blue Ridge Terrace Community meeting on January 2<sup>nd</sup>. He also stated that in the spring of 2018, Dunn's Chapel Church will hold an Active Shooter training class.
- Columbia Classic Chevy Club donated toys to the town for the children in the community. Captain Mark Fernell (also a member of the car club), along with Chief Shumpert and Police Officers went door to door to personally hand out the toys to children.
- Mayor Pro-Tem Jackson, Council Member Gifford and Police Chief Shumpert assembled and delivered fruit baskets to the shut-ins and elderly citizens in the community.

Mayor Jones thanked Capt. Fernell for his hard work and for the car club for their donation. Council Member Mabry made a motion to present a Recognition Award of \$300 to Capt. Fernell. Mayor Jones amended the motion to increase the amount of the award to \$500.00, Council Member Gifford second the amended motion. The motion carried with a full vote of council.

Council Member Mabry made a motion to purchase note cards displaying the Town's Seal for \$100. Council Member Gifford second the motion. The Motion carried with a full vote of council.

**D. Executive Session**

Mayor Jones made a motion to go into Executive Session; Mayor Pro-Tem Jackson second the motion, the motion carried with a full vote of council. A motion was made and carried to come out of Executive Session. No votes were taken during Executive Session.

Upon returning to regular session, Mayor Pro-Tem Jackson made a motion to hire a SRO, VA, Investigator, Traffic Control and Zoning Officer along with other duties as needed with hours being from 7AM until 4PM Monday through Friday. Council Member Gifford second the motion. The motion carried with a full vote of Council.

**Adjournment**

There being no further business, Mayor Pro-Tem Jackson made a motion to adjourn, Council Member Mabry second the motion. The motion carried with a full vote of Council.

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Danny Jones, Mayor

ATTEST:

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Melody Murphy, Town Clerk